

Democratic Services Committee is undertaking an evaluation of the implementation of the Members IT Project 2014/15.

Please complete this short questionnaire by **7 August 2015** and return to Committee & Members Services Room 286, County Hall, Cardiff CF10 4UW or Email to Democraticservices@cardiff.gov.uk or with a Democratic Services Officer at todays meeting.

COUNCILLOR NAME: _____

1) Which of the Member Information Technology (IT) options do you have currently? (Please tick)						
Dell Tablet	Dell Laptop	Xtreme (Computer terminal)	IPad	Smart phone	Basic mobile phone	None

If you don't have the Dell Tablet, please skip to Question 7.

2) How regularly do you use your tablet?			
Every day	2-3 days a week	4-6 days a week	Rarely

3) How usable do you find the following on your tablet?					
	5 (Perfectly usable)	4	3	2	1 (Unusable)
Ease of access to Council's network					
Use away from home					
Accessing emails (including historical)					
Accessing documents					
Saving documents					
Viewing Committee/ Council agendas					
Annotating documents					
Size of screen					

4) Have you found it necessary to contact IT/Members Services for any of the following:				
	Yes	No	How many times	How long have you been without a device?
Password reset				
Access to Council's network				
Microsoft upgrades				
Rebuilds because of hardware fault				
Other (please specify)				

5) Did you participate in any of the following Member Training:		
	Yes	No
Network Councillor Training on 'Starting up' June 2014		
Group Sessions with IT		
1 to 1 with Democratic Services Officer		
1 to 1 with IT Officer		
Member / Member Session run by either Councillor Cowan or Robson		

6) How would you rate your current experience with your tablet? [Please tick]				
Very good	Good	Reasonable	Poor	Very poor

7) If you have retained your Dell laptop or Xtreme Computer terminal, how do you find the following:					
	Very good	Good	Reasonable	Poor	Very poor
Access to Council's network					
Performance of device					
Email access (including historical)					
Accessing documents					
Viewing committee papers					

8) Please use the remaining space for any comments you wish to add regarding your experience with your Tablet, Laptop or Xtreme Computer terminal:

Thank you for participating in this evaluation, your feedback is an important part of the review process